



# PORTCULLIS NOTICES

MCI (P) 070/07/2021

3 June 2022

## SERVICE ADDRESS FOR FILING ROD – SEYCHELLES

All Seychelles International Business Companies are now required to place the following additional director information the Services Address of the Directors to their Register of Directors and file it with the Seychelles Financial Services Authority of Company Registrar within twelve months from 06 August 2021 as prescribed by the Seychelles International Business Companies Act and other Related Laws (Amendment) Act, 2021. The additional Director information on the Register of Directors **MUST** file on or before **05 August 2022**.

### For Individuals

- (i) Service of Documents Address
- (ii) Residence Address

### For Corporate

- (i) Registered Office Address

### PENALTY

A failure to comply with the above Regulations will result in late penalty fee **not exceeding USD10,000**.

### ACTION REQUIRED

To assist your entity to meet its obligation to update the additional information on the Register of Directors, we have included the Directors' Residential Address as the Service of Documents Address for your confirmation. Should the information be incorrect, please confirm to us the new Service of Documents Address. **Kindly confirm the details to us within 30 days from today date (before 30 June 2022) for an Early Bird fee of USD45 for disbursement cost only.**

Any confirmation after 30 June 2022, Portcullis will charge a fee of USD175 for preparation, amending and re-filing the details of Register of Directors to the Seychelles Authority.



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Please **ENSURE** that the entity's Register of Directors is accurate and up-to-date and file any changes within 30 days of such change to avoid any non-compliance of the regulations and late filing penalties.

Should you have any queries, please do not hesitate to contact your relationship manager or email [info.Seychelles@portcullis.co](mailto:info.Seychelles@portcullis.co).

Yours faithfully,  
PORTCULLIS (SEYCHELLES) LTD



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